

Belmont Housing Authority

59 Person Road, Belmont, MA 02478.

Phone: (617)484-2160

Office@belmontha.org

Maintenance Groundskeeper/Custodian

*This is a temporary 40 hour a week non-benefited position. Pay is \$26.33/ hr.
Hours are Monday thru Friday 8am – 4:30p.m.. Some overtime, including snow removal, may be required.*

The Belmont Housing Authority is seeking a Maintenance Groundskeeper/Laborer for a temporary position.

Principal Duties:

Performs a variety tasks in the maintenance and upkeep of properties and grounds, such as:

- **Cleaning**, including but not limited to vacant units, common areas, community buildings, lavatories, offices, stairwells, hallways, cellars, walls, woodwork, mopping floors, polish and maintain floors, empty wastebaskets, wash windows.
- **Painting**, interior and exterior.
- **Landscaping**, including but not limited to, cutting grass, pruning shrubs and trees, raking leaves.
- **Snow Removal**.
- **General maintenance related duties**.
- **Moving and lifting heavy objects**.
- **Driving** pick-up or small trucks.
- **Operates all power driven equipment**, including but not limited to, posthole diggers, riding mowers, snow blowers, etc., operates self-propelled power equipment such as gasoline driven hand equipment, buffers, vacuum cleaners, scrubbers, waxers and polishers, etc.
- All other related duties of the class as directed by the Executive Director.

Supervision (received): Maintenance Supervisor.

Requirements:

The successful candidate will be professional in appearance, conduct and comply with requirements of position. Must successfully pass a CORI, health, drug and alcohol test. Must be 18 years of age or older and have a valid driver's license.